



# TEMC ADVISOR



*(The TEMC Advisor is a new forum for the TEMC to use as a means to pass information along to you in a quick efficient manner to keep you informed of issues affecting your Transportation program.)*

(757) 322-4000 or DSN 262-4000

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## VEHICLE ACCESS TO NAVY FACILITIES

TEMC has received several inquiries regarding access to Naval/government facilities using equipment marked with Navy numbers. As an added measure of safety for our Naval and other government facilities, we have put together some tips that should minimize the potential of unauthorized access to activities with our equipment. Below are some immediate things you can do:

1. Completely remove all Navy markings from vehicles slated for disposal or auction.
2. Destroy Navy plates that are no longer required, i.e., plates removed from vehicles being converted to the General Services Administration.
3. Walk around assigned vehicles before, during and after each operation to ensure all markings are intact and have not been lost or stolen (Immediately report missing plates to Security).
4. Maintain strict accountability and ensure unused plates are under lock and key at all times.
5. Require validated trip tickets (use an off base stamp peculiar to your activity) for all off base travel (Gate guards should inspect and ensure trip tickets and vehicle numbers match).
6. Require all occupants to show proper identification (i.e., Government ID and license) and trip ticket prior to entry on the activity.
7. Require proper identification for operators of vehicles not assigned to the local activity before base entry.
8. Ensure parked vehicles are locked when not in use.

Here are some things to consider for the long-term and should be included in the activities standard operating procedures:

1. For older vehicles that still have the USN number and other data on the doors, order and install official Navy license plates.
2. Use fasteners that require a special tool for removal of the license plate.

Your comments and/or recommendations concerning these recommendations should be directed to your TEMC representative or directly to Mr. Al Lundy at the Transportation Equipment Management Center, DSN 262-4016 or commercial 757-322-4016. This Advisor is posted on our website:

[http://www.efdlant.navfac.navy.mil/lantops\\_16/temc/index.htm](http://www.efdlant.navfac.navy.mil/lantops_16/temc/index.htm).